

## **MINUTES of the Mount Royal Faculty Association**

**Meeting date: November 5, 2010**

**Call to order:** An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on November 5, 2010. The meeting convened at 11:30am, President Gerry Cross presiding, and Rod Corbett secretary.

### **Members in attendance:**

David Sabiston (Chair till Gerry came)

Gerard Lucyshyn

Qasim Syed

Rafik Kurji

Cari Merkley

Gerry Cross

Rod Corbett

### **Members not in attendance:**

Kelly Hewson

David Hyttenrauch

### **Agenda**

Add: Compassionate Fund over 2000.00

Add: MRFA Representatives on Selection Committees for the Deans of Science and Technology & Business

**Approval of minutes:** Motion was made by Cari Merkley, and seconded to approve the minutes of the October 22, 2010 meeting. **Motion carried.**

### **Committee Reports**

#### **Sub-Committee on Academic Plan Submission**

Any comments on the submission to be sent to Cari and Gerry

The deadline is November 15<sup>th</sup> for this. The subcommittee will get another draft out by Monday November 8 next week for final comment. The subcommittee will submit the plan and request a meeting with the committee to speak to the points in detail

### **Unfinished business:**

#### **1. Workload Violations (Closed Minutes)**

#### **2. FEC Annual Report Revision Process**

change "making" to "recommending"

Motion THAT the proposed new clause be brought to the FEC for their consideration.

Moved: Cari Merkley

Vote

Carried

#### **3. Executive Goals 2010-2011**

Process for revision of vision Statement

- Deferred to when David H. is present
- Hold Q&A on the CA
  - This is included in the department meetings
- Establish a relationship with MRSSA
  - Gerry is intending to meet with Baset, their President, next week
- Communicate more effectively
  - Gerry suggests that we use the department communicators to promote the general meetings
- Voting Procedures
  - Chantelle is collecting information from other institutions on this

#### **4. ACIFA Climate Survey Questions**

- Motion to include individual Association questions 1-11 in the Climate survey
- Moved: Cari Merkley
- Seconded: Qasim Syed
- Vote
- Carried

#### **5. Review of Open Studies Proposals**

- Background
- Implications
  - Tuition fees could be increase, number of student seats will change, and faculty may be de-designated by teaching in this area.
- Moving Forward
  - Is there anything we can do as a preventative step?
    - All we can do at this point is raise the questions

#### **New business:**

##### **1. Report on Department Visits**

- Tenure and promotion workshop PowerPoint to be put on website
- Conversation with Jim Fisher's group
  - The reductions in hours are being driven through by the provost and dean for "budget reasons"
  - This group argues that this is not for budget but for ideological purposes
- Accounting is facing the same issue
  - Having learned that the decrease in instructional hours was not inevitable, as they had previously been told, the members of this department have decided to increase some enrollment to keep courses at 4 hours.
  - The dean eventually accepted this proposal
- These changes have to go through GFC

##### **2. Curriculum Policy Approval**

- This will be discussed further at our next meeting
- We have no evidence that there is a budget reason for this
- Find Call to Action on Academic Governance that David Sent out Last Year
  - It resulted in changes to the policy

- Under originator: it is the originator's responsibility to determine if a change is substantive or editorial
- However, submissions are being returned to the originators and they are being told they must consider any changes to hours of instruction as editorial
- As an exec we have to be careful what we say
  - We need to discuss the process and the reasoning behind it
  - If people want to maintain or reduce that is fine but everyone has to go through the same process
  - The Exec needs to point out the key points of the process and assert that changes to course hours should not even be on the list of possible editorial changes
  - Gerry will draft and e-mail distribute to exec for comment and it will be sent out by Wednesday
- Sub-committee to look at the budget and the UofM
  - Rafik, Gerry, David S. (to meet next week)
  - We need the budget information in order to do this
  - A two year budget has been approved

**3. Process for Establishing Part-time Appointment and Re-appointment criteria**  
Deferred (first item of unfinished business at the next meeting)

**4. Compassionate Fund over 2000.00**

We have donated 2000.00 out of the compassionate fund to a member  
Gerry will look into the financial situation further to determine if additional money should be given (pending membership approval)

**5. MRFA Representatives on Selection Committees**

Dean: Science and Technology

Gerry Cross

Dean: Bissett

Rod Corbett

**Announcements:**

Ethics Committee Brunch on November 29 from 9:00 - 10:30am in the FC

**Adjournment:** The meeting was adjourned at 1:25pm.

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Secretary  
Mount Royal Faculty Association

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Date of approval