



MOUNT ROYAL COLLEGE

**General Faculties Council
Executive Committee**

2008-2009 Membership

Description	Member	Term
Chair, General Faculties Council	Dave Marshall <i>President</i>	
Vice-Chair, General Faculties Council	Robin Fisher <i>Provost and Vice-President, Academic</i>	
Speaker, General Faculties Council	Scott Murray <i>Department of Humanities</i>	
Secretary, General Faculties Council	Susan Gottheil, <i>Associate Vice-President, Enrolment Management</i>	
Student Councillor, Appointed by the SAMRC	Marie Barnes <i>Vice-President, Academic, SAMRC</i>	
Faculty Councillor elected by GFC	Martin Haworth <i>Bissett School of Business</i>	
Faculty Councillor elected by GFC	Bill Paterson <i>Department of Computer Science and Information Systems</i>	
Faculty Councillor elected by GFC	Naheed Nenshi <i>Bissett School of Business</i>	
Recording Secretary, General Faculties Council	Diane Carpenter	



MOUNT ROYAL COLLEGE

**General Faculties Council
Executive Committee Committee**

2008-2009 Meeting Schedule

Date	Time	Location
Tuesday, August 26, 2008 <i>Joint Meeting with Striking and By-laws Committee</i>	2:00 p.m.	College Board Room
Tuesday, September 30, 2008	2:15 - 3:15 p.m.	College Board Room
Tuesday, November 4, 2008	2:15 - 3:15 p.m.	College Board Room
Tuesday, December 2, 2008	2:15 - 3:15 p.m.	College Board Room
Tuesday, January 6, 2009	2:15 - 3:15 p.m.	College Board Room
Tuesday, February 3, 2009	2:15 - 3:15 p.m.	College Board Room
Tuesday, March 3, 2009	2:15 - 3:15 p.m.	College Board Room
Tuesday, March 31, 2009	2:15 - 3:15 p.m.	College Board Room
Tuesday, May 5, 2009	2:15 - 3:15 p.m.	College Board Room



MOUNT ROYAL COLLEGE

Committee Charter

Name of Committee: Executive Committee

Name of Committee Sponsor: General Faculties Council

Date:

Terms of Reference: The Committee shall:

- (i) be responsible for calling meetings of the GFC, setting and preparing the agendas of GFC, and ensuring that agenda materials are sufficiently developed to afford fruitful debate at GFC;
- (ii) be responsible for assisting the Speaker in ensuring the smooth transaction of business;
- (iii) be responsible for ensuring that the decisions of the GFC are properly recorded, transmitted to those concerned and implemented;
- (iv) be responsible for supervising the work of GFC committees to ensure that the By-laws of GFC are followed and the work of the committees is carried out with dispatch and communication as required;
- (v) be responsible for reviewing the organization and procedures of GFC and its committees and making recommendations for improved effectiveness;
- (v) be responsible, when required, to exercise GFC's authority and act on GFC's behalf during the GFC summer recess period, with the understanding that all such actions shall be reported at the September meeting of GFC; and
- (vii) have such other responsibilities as may be assigned to it from time to time by the GFC.

Membership: the President, who shall be Chair
the Vice-Chair, GFC
the Speaker, GFC
the Secretary, GFC
one Student Councillor, appointed by SAMRC
three Faculty Councillors, elected by GFC
Recording Secretary, GFC (non-voting)
Resource: EA to the President (non-voting)