

MINUTES of the Mount Royal Faculty Association

Meeting date: February 11, 2011

Call to order: An Executive Board meeting of the MRFA, was held in Mount Royal University, Calgary, Alberta on February 11, 2010. The meeting convened at 12:00pm, President Gerry Cross presiding, and Rod Corbett secretary.

Members in attendance:

Gerry Cross
Gerard Lucyshyn
Cari Merkley
Kelly Hewson
David Sabiston
Qasim Syed
Rod Corbett

Members not in attendance:

Rafik Kurji
David Hyttenrauch

Approval of minutes: Deferred

Agenda

Picnic in the Park Donation added as item 7 under New Business

Officers' reports:

President

- Distinguished Administrator Award
 - Gerry is going to talk to HR about setting up a one time award to be given on behalf of the MRFA and MRSSA
- ACIFA Meeting
 - Approved ACIFA Defense fund: target of \$100,000
 - Last year MRFA approved in principle the \$10,000 donation to the charter challenge
 - This has to go back to the membership as an actual approval and will be in the form of a contribution to the Defense fund: best place to do this is at the AGM

Unfinished business:

1. Identification of Outstanding Issues in Draft Ethics Bylaws

Code of Ethics

- Page 10 of the code of ethics. Is there a particular reason why part-time members are separated out from the rest of the document?
 - This section should be removed (and necessary revisions made to accommodate this change)

Ethics Procedures

- Typos and grammatical errors
 - Send these to Gerry
- Under Principles pg 1. Why does the support person have to be a

MRFA member?

- We do not want lawyers present
- Third Party Complaint
 - We need to allow third party complaints to support our relations with students and support staff who currently cannot lodge complaints under our bylaws
- Gerry will meet with Sinc to discuss these concerns

2. Part time Payroll Update

- Need to correct this by putting timelines for signing PT contracts in the CA
- Gerry is going to talk to Robin Fisher about this

3. Department Visit Action Items

- Annual reports
 - Accessing deans comments
 - Trevor is working on a solution that will generate these separately and send an e-mail to the member
 - Hosting on the research services website
 - It is no longer on the research services site.
- Daycare
 - Cari will look into this more and it will be brought back for further discussion
- Emergency Response Plan
 - A review and report of the campus was done. Gerry is going to write up a brief report on it in the next President's Report. Gerry will ask if people are interested in more information or sessions.
- Concerning Behavior Committee
 - Brian will be invited to attend the next exec meeting
- ADC Evaluation Concerns
 - Gerry is going to discuss with ADC. It will then be discussed by the MRFA executive and then sent to negotiations.
- Support for Developing Scholarship Plans
 - Trevor is working on this and will discuss with Gerry
- Course Allocations in Part-time Cross Appointments
 - Gerry is attending the Dean's and Chair's meeting on Monday and this is on the agenda
- Ethics Application Process
 - Gerry will talk to Michelle Yeo about this

New business:

1. March General Meeting

- ACIFA Report (rename)
- Ethics Committee (Moved to April)
- Voting Procedures (Moved to April)

2. Appointees to the Vision Statement Review Committee

- Two volunteers: Ilene Gilborn and Reid Spencer
- Exec to e-mail Gerry the name(s) of a recent hire(1st or 2nd year) and a Part-time member who have agreed to be on this committee by Tuesday afternoon.

3. Appointee to the Legacy Awards Selection Committee

- As chair of the Ed Grants Committee, Allison MacKenzie will be asked to do this. If Allison cannot do it then Gerry will.

4. Review of Criteria Used to Determine Fixed Term Part-time Appointments

- Some of these appointments were made in a hurried state and without criteria; however, because they did not have the collective agreement on time we just have to live with the outcome. If/when this type of appointment happens again we will ensure that the processes are followed.

6. ACIFA Survey Results

- Question 8. We always refer to our vision statement so the 30% that agree or disagree just do not know
 - There should be an answer category of “do not know”
- Questions 16-18: these were highlighted to Dave Marshall and he is going to inform the board

6. Grievance Officer’s Workshop

- Anything fruitful from discussion on contract academic staff?
 - Gerry will check his notes and send to Gerard
- Librarian issues
 - Revision: “they have many grievable issues”

7. Picnic in the Park Donation

Gerry Moves that the MRFA donate \$500 to picnic in the park
Seconded Cari
Vote
Carried unanimously

Adjournment: The meeting was adjourned at 2:06pm.

Secretary
Mount Royal Faculty Association

Date of approval