



General Faculties Council

Appointments, Promotion and Tenure Committee

2008-2009 Membership

Description	Member	Term
Faculty Councillor elected as Chair	Bruce Ravelli, <i>Department of Sociology and Anthropology</i>	
Faculty of Arts representative	Keith Brownsey, <i>Department of Policy Studies</i>	
Faculty of Science and Technology representative	Marc Schroeder, <i>Department of Computer Science and Information Systems</i>	
Bissett School of Business representative	Paul Varella, <i>Bissett School of Business</i>	
Faculty of Communication Studies representative	Milena Radzikowska, <i>Faculty of Communication Studies</i>	
Faculty of Teaching and Learning representative	Irene Naested, <i>Department of Education and Schooling</i>	
Mount Royal Conservatory representative	Reid Spencer, Department of Theatre, Speech and Music Performance	
Library representative	Pearl Herscovitch, Library	
Dean representative	Brenda Hendrickson, Faculty of Health and Community Studies	
Student representative	Marie Barnes, Vice-President, Academic, SAMRC	
Recording Secretary	Diane Carpenter, Academic Affairs	



MOUNT ROYAL COLLEGE

General Faculties Council

Appointments, Promotion and Tenure Committee

2008-2009 Meeting Schedule

Date	Time	Location
Thursday, November 6, 2008	4:00-6:00 p.m.	College Board Room
Thursday, December 4, 2008	4:00-6:00 p.m.	College Board Room
Thursday, January 8, 2009	4:00-6:00 p.m.	College Board Room
Thursday, February 5, 2009	4:00-6:00 p.m.	College Board Room
Thursday, March 5, 2009	4:00-6:00 p.m.	College Board Room
Thursday, April 2, 2009	4:00-6:00 p.m.	College Board Room
Thursday, May 7, 2009	4:00-6:00 p.m.	College Board Room



MOUNT ROYAL COLLEGE

Committee Charter

Name of Committee: Appointments, Promotion and Tenure Committee (APTC)

Name of Committee Sponsor: General Faculties Council

Date:

Mandate: The mandate of the Appointments, Promotion and Tenure Committee is to recommend to the General Faculties Council the criteria, policies and procedures concerning appointments, promotion and tenure of faculty members.*

Terms of Reference: The Committee shall:

- (i) Develop and recommend the institutional criteria and recommend the detailed criteria developed by the Faculty Councils pertaining to appointment, promotion and tenure of faculty members to the General Faculties Council.
- (ii) Recognize that there is a Memorandum of Understanding Regarding Academic Rank and Promotion in the MRFA Collective Agreement providing for the development of draft contract language for the implementation of a system of academic rank and promotion. The MOU also states that "the processes, committees and general criteria criteria for appointment and promotion to different academic ranks be stipulated in the Collective Agreement and aligned with the roles and mandate of General Faculties Council."
- (iii) Ensure that the criteria and other work undertaken by the APT Committee integrate and align with the processes resulting from the collective bargaining process.
- (iv) Review the outcomes of the bargaining process to determine if there is any additional work that needs to be undertaken to fulfill the overall mandate of the APT Committee and respond as necessary.
- (v) Recommend to General Faculties Council the membership of tenure and promotion committees.*
- (vi) Liaise with the MRFA on issues of common concern and responsibility.

*This term is subject to the provisions in the existing MRFA Collective Agreement with respect to tenure until such time as the Collective Agreement is changed.

Authority: President's Office

Membership: Faculty Councillor (Chair), elected by GFC
One Faculty Councillor from each Faculty/School and the Library, elected by GFC
One Dean, elected by GFC
One Student Councillor, elected by GFC

MRFA Academic Liaison Officer

Recording Secretary, GFC (non-voting)

Ex Officio: Chair of GFC (voting)
Speaker of GFC (non-voting)

Resource: Provost and Vice-President, Academic
Associate Vice-President, Human Resources or designate (non-voting)