

**ANNUAL REPORT  
FACULTY EVALUATION COMMITTEE  
2010/2011**

MEMBERS: Katherine Barrette, Martin Haworth, Gary Koroluk, Carmen Nielson, Bob Uttl, Verna Raab, Halia Valladares Montemayor and Maureen Best (retired)

**MANDATE:**

The Faculty Evaluation Committee makes recommendations to ensure appropriate evaluation of all faculty takes place. It provides input on all documents related to faculty evaluation. The Committee provides input to policy on pre-tenure, post-tenure, term-certain and part-time evaluation, it monitors the evaluation process, and provides information to regular members on evaluation practices. The Committee investigates and does research to inform its work and to enhance the evaluation process for all MRFA members.

**ACTIONS AND ACCOMPLISHMENTS 2010/2011 ACADEMIC YEAR**

**Anonymous / Confidential Student Evaluations**

- At the request of the MRFA Executive, the FEC worked to investigate, through the literature, the advantages/disadvantages, consequences of anonymous and confidential Student Evaluation of Instruction (SEI).
- FEC surveyed faculty as to preferences for anonymous or confidential SEIs, and perception of student understanding of SEI impact and purpose as well as and the administration of the current SEI tool.
  - The response rate of the survey (429 responses) was much greater than was anticipated by the committee. The committee was of course extremely pleased and gratified by the volume and quality of the responses.
- The MRFA requested that the committee conduct a quantitative analysis of the survey responses. This will be an extremely time-consuming task (involving coding each survey response) and this work as well as analysis of the results will be completed by the committee members over the intersession period.
- The MRFA executive requested a comprehensive report and recommendations, including survey results in context of related information that the committee had found in its literature search, by September, 2011.

**Faculty Annual Report – Online Form**

- The committee met with the Associate Vice-President of Research and discussed faculty concerns relating to the technical functionality of the annual report.
- The committee, on behalf of the MRFA, approved several non-substantive technical changes to the functionality of the annual report. These changes were suggested by faculty feedback on the previous year's report and were not additions, modifications or deletions to the types of information gathered by the annual report.

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**Other Consultations:**

- The committee met with the Chair of the Counselling Department to consider changes related to the collection of information for the purposes of the annual report. In the opinion of the committee, the proposed changes constituted a modification to the type of information gathered by the Annual Report and referred the matter to the MRFA Negotiations Committee.
- The FEC chair represented the MRFA as a member of the Full-time & Limited Term Laboratory Instructor Evaluation Committee. This committee has forwarded its final report to the MRFA Negotiations Committee.
- The FEC Chair represented the committee at a meeting with UTPC and members of ATPC reviewing and providing input for the proposed changes to the faculty tenure evaluation forms and the new faculty promotion evaluation forms.

Respectfully submitted,

Faculty Evaluations Committee